

Recital Date: _____ Time: _____ Location: _____
Rehearsal Date: _____ Time: _____ Location: _____



Student Recital Tracking Form

Name: _____

Phone Number: _____ Email: _____

Instrument/Vocal Type: _____ Instructor _____

Check all that apply:

Undergraduate Recital (not for credit)

Graduate Recital (not for credit)

Master's Recital (Credit for MM)

Lecture Recital (DMA or Faculty)

Junior Recital (Credit for BM)

Senior Recital (Credit for BM)

Doctoral Recital (Credit for DMA)

PC/AC Recital (Credit for PC/AC)

Composition Recital (circle other classification also)

All degree recitals require UMKC to record and produce programs both of which will be archived to meet degree requirements. **Initial** _____

Technical Requirements:

Number of Music Stands: _____ Number of Chairs _____

Piano Preference: White Hall: Hamburg or Cass

Grant Hall: St. Louis Steinway or Steinway

Lobby Requirements (i.e.: Table, chairs, etc). _____

Will this be a solo performance? Yes _____ No _____

Please draw or explain what set up you will need.

Audience

Signature _____

Date _____

**Payment for UMKC Conservatory of Music Services
Recital – On-Campus**

I, _____, agree to have charges placed on my student account to schedule my recital.

Failure to pay the UMKC Cashiers Office as agreed will result in a cashiers hold on my student account, prohibiting, registration, release of grades, etc. until the University of Missouri – Kansas City has received full reimbursement.

Student ID #:

Name (printed):

Signature:

Date Authorized:

Please select all that apply:

On-Campus Recital Fee	\$40	
<input checked="" type="checkbox"/> Programs Fee (Required)	\$15	
<input checked="" type="checkbox"/> Sound Recording Fee (Required)	\$75	
Video Recording/Live Stream Fee	\$50	*Not available for off-campus recitals

Total

For Cashiers Office: Funds Distribution as Follows:

**Recording/Video Fees – K1125 – 430000
Recital Fees – KDH88 – 495000
Programs Fees – KDH87 - 495000**